

Navigate 2016 Travel Guidelines

Minneapolis, MN

November 4 - 9, 2016

WEEKEND LODGING:

(Pastors and Delegates, November 4 - 6)

- **Sheraton Minneapolis Midtown Hotel**
2901 Chicago Avenue
Minneapolis, MN 55407
Phone: 612-821-7600
www.sheratonminneapolismidtown.com

WEEKEND CONFERENCE LOCATION:

(Pastor and Delegates, November 4 - 6)

- **Minnehaha Academy - Upper School**
3100 W. River Parkway
Minneapolis, MN 55406
Phone: 612-729-8321
<http://minnehahaacademy.net>

MID-WEEK LODGING & SESSION LOCATION:

(Pastors only, November 6 - 9)

- **Oak Ridge Retreat Center**
1 Oak Ridge Drive
Chaska, MN 55318
Phone: 952-368-3100
www.oakridgeminneapolis.com

TRANSPORTATION:

- **Pastors:** Make your own **economy flight** reservations to Minneapolis-St. Paul International Airport (MSP) **at least 21 days in advance**. Flights should arrive in time for participants to begin by 5:00 pm on Friday, November 4, 2016. Book return flight for Wednesday, November 9, after 2:30 pm. Start and Strengthen Churches (SSC) will reimburse the pastor's airfare up to \$500.00. SSC is not responsible for any change fees acquired. If you are driving to the event, personal auto expenses will be reimbursed at 40.5¢/mile, plus tolls, not to exceed the 21-day economy airfare equivalent. Receipts for reimbursement can be submitted at any time but **no later than November 16, 2016**.
- **Delegates:** Make your own flight reservations to Minneapolis-St. Paul International Airport (MSP) **at least 21 days in advance**. Flights should arrive in time for participants to begin by 5:00 pm on Friday, November 4. Book return flight for Sunday, November 6, after 2:30 pm.

AIRPORT/RETREAT CENTER/HOTEL TRANSPORTATION:

- **Pastors and Delegates:** Upon arrival on Friday, November 4, please take a taxi from the MSP Airport to the Sheraton Midtown hotel and save your receipt. A First Student shuttle bus will be provided from the Sheraton hotel to Minnehaha Academy at the following departure times: 4:00 PM, 4:30 PM, 5:00 PM, 5:30 PM. Or, the hotel shuttle is also available for off-time transport between the hotel and the school, but you must arrange that yourself. ***If you land at MSP after 4PM, we recommend just taking a taxi directly to Minnehaha Academy for dinner; we can store your luggage securely.*
- **Delegates:** For the delegates' return to the airport on Sunday, November 6, a shuttle will be provided from Minnehaha to the airport.

- **Pastors:** Transportation to Oak Ridge from Minnehaha on Sunday, November 6, will be provided, and so is transportation back to the airport on Wednesday, November 9. We plan to arrive back at the airport at 1 p.m., so please book your return flight accordingly.

HOUSING: All rooms are non-smoking. Participants will be assigned a roommate. Reservations will be made for pastors beginning Friday, November 4, through Wednesday, November 9. Reservations will be made for delegates beginning Friday, November 4, and check out on Sunday, November 6, at the Sheraton. Room costs are covered by SSC. Incidentals, such as phone calls and room service, are the responsibility of the participants on their personal credit card. Single rooms may be requested for an extra charge.

REGISTRATION (For both pastor and lay delegates):

Each person must register individually by September 26 at CovChurch.org/Navigate

DRESS: Casual.

MEALS: Breakfasts both Saturday and Sunday mornings are complimentary at the hotel. Friday dinner, Saturday lunch & dinner, and Sunday lunch will be provided at Minnehaha Academy. Meals before or after Navigate (i.e. lunch Friday afternoon) are at the participants' own expense.

CONTACT INFORMATION:

Direct any questions to:

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